1.0 Summary

Magnum GSI Ltd is committed to protecting and respecting your privacy. The purpose of this policy together with any documents mentioned in it, is to set out the basis on which any personal data collected or received by ourselves, will be processed by us.

The rules on processing personal data are set out in the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018, as amended by the Data (Use and Access) Act 2025. Magnum GSI Ltd is registered with the Information Commissioner's Office (ICO) under registration number ZB617254.

2.0 Definitions

Data Controller - A controller determines the purposes and means of processing personal data.

Data Processor - A processor is responsible for processing personal data on behalf of a controller.

Data Subject - Natural Person

Personal Data - The GDPR applies to 'Personal Data' meaning any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier (as explained in article 4 of the UK GDPR). For example, name, passport number, home address or private email address. Online identifiers include IP addresses and cookies.

Special Categories Personal Data - The GDPR refers to sensitive personal data as 'special categories of personal data' (as explained in article 9 of the UK GDPR). The special categories specifically include genetic data and biometric data where processed to uniquely identify an individual. Other examples include racial and ethnic origin, sexual orientation, health data, trade union membership, political opinions, religious and philosophical beliefs.

Processing - Means operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure, or destruction.

Third Party - Means a natural or legal person, public authority, agency or body other than the data subject, controller, processor and persons who, under the direct authority of the controller or processor, are authorised to process personal data.

Magnum GSI Ltd is the data controller. This means we decide how your personal data is processed and for what purposes. For all data matters please contact our data representative, Tristan Morgan, at Enquiries@magnumgsi.com.

3.0 The Purpose(s) Of Processing Your Personal Data

Magnum uses your personal data for the following purposes;

To facilitate trading.

To enable us to make informed decisions about credit worthiness.

To provide our online services, including GeoScreen® automated ground risk screening reports. How GeoScreen uses personal data is set out in PO39.00 GeoScreen Website Privacy Policy.

To send update emails to people who have signed up for them, and to contact businesses about our services using work contact details (see PO39.00).

4.0 Categories Of Personal Data Concerned

With reference to the categories of personal data described in the definitions section, we process the following categories of your data.

- Personal Data.
- Company Name.
- Company Address (Including site locations)
- Company contacts
- Telephone numbers as supplied by the data subject.
- Various email addresses as supplied by the data subject
- VAT Number if applicable
- Company registration number
- Notes on data subject's credit worthiness

Personal data will be obtained from a completed account application form and credit worthiness data will be obtained via Creditsafe.

5.0 What is our legal basis for processing your personal data

It is our lawful basis to process your general personal data for the performance of a contract with the data subject or to take steps to enter into a contract, which involves the buying or selling of good and/or services.

Processing may also be necessary for the purposes of legitimate interests of the data controller or a third party, except where such interests are overridden interests or fundamental rights or freedoms of the data subject.

Where we send marketing emails, we do so only with consent or, for business contacts, in line with the Privacy and Electronic Communications Regulations (PECR) and our legitimate interests, and we stop as soon as we are asked.

6.0 Sharing your personal data

We require your personal data as it is a requirement necessary to enter into a contract.

Magnum GSI Ltd will treat your personal data as strictly confidential and will never sell it. We share it only with service providers (processors) who act on our instructions under contract, and with third parties where we are required to do so by law.

Some of our service providers may process personal data outside the UK, including in the European Union and, for certain services, the United States. Where personal data is transferred outside the UK, we ensure appropriate safeguards are in place — such as a UK adequacy regulation, the UK Extension to the EU-US Data Privacy Framework, or the International Data Transfer Agreement (UK Addendum to the Standard Contractual Clauses).

7.0 How long we keep your personal data

Magnum GSI Ltd will keep the personal data of the data subjects no longer than is reasonably necessary for a period of trading in order to maintain our records, in case of any legal claims, complaints or for safeguarding purposes etc.

Data Type	Retention Period
Customer account details	Retained for the duration of the customer relationship and up to 7 years after termination for legal or auditing purposes.
Transactional records	Retained for 7 years to comply with tax and accounting regulations.
Marketing consent records	Retained until consent is withdrawn or for a maximum of 5 years after last interaction.
Employee records	Retained for 6 years after employment termination, unless required longer for legal claims.
Visitor logs	Retained for 1 year for security and compliance purposes.
Website analytics data	Our websites use Plausible Analytics, which sets no cookies and stores no personal data.

8.0 Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the following rights to your personal data;

- The right to request a copy of the personal data we hold about you.
- The right to request that we correct any personal data if it is to be found inaccurate or out of date.
- The right to request your personal data is erased where it is no longer necessary to retain such data.
- The right to withdraw your consent to the processing at any time, where consent was your lawful basis for processing the data.
- The right to request that we provide you with your personal data and where possible, to transmit that data directly to another data controller (known as the right to data portability), (where applicable i.e. where the processing is based on consent or is necessary for the performance of a contract with the data subject and where the data controller processes the data by automated means).
- The right, where there is dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing.
- The right to object to the process of personal data, (where applicable i.e. where processing is based on legitimate interests or the performance of a task in the public interest/exercise of official authority, direct marketing and processing of scientific/historical research and statistics.
- The right to human intervention or right to not be subject to automated decision-making: where by the data subject can request not to be subject to solely automated decision-making, including profiling, that has legal or similarly significant effects on them.
- The right to complain to the Information Commissioner's Office (ICO) at ico.org.uk or on 0303 123 1113, although we would appreciate the chance to address your concerns first.

If you wish to exercise any of these rights, please contact Magnum GSI at Enquiries@magnumgsi.com. We will respond within one month. Requests are handled under PO36.00 Subject Access Request Policy.

9.0 Further Processing

If we wish to use your personal data for a new purpose, not covered by this data privacy notice, then we will provide you with a new notice explaining this new use before commencing the processing and setting out the relevant purposes and processing conditions.

Some of our online services use automated processing, including AI-assisted generation of geotechnical reports, to deliver the service you have requested. This processing produces outputs about a site or project and does not involve solely automated decision-making that produces legal or similarly significant effects on you within the meaning of Article 22 of the UK GDPR.

10.0 Changes to our privacy policy

Any changes we make to this policy in the future will be posted on our website and, where appropriate, notified to you by email. Please check back frequently to see any changes to our privacy policy.

11.0 Communication

To exercise any of your rights, or to make a complaint about how we have handled your personal data, please contact our data representative at Enquiries@magnumgsi.com. We will acknowledge a data protection complaint within 30 days and respond without undue delay, as required by the Data (Use and Access) Act 2025.

12.0 COMMUNICATION OF THE POLICY

This policy will be displayed on the Magnum GSI Ltd website and brought to the attention of other stakeholders as required.

13.0 REVISION HISTORY

Version	Date	Description of change
3.1	June 2026	Previous issue
4.0	31 October 2026	Annual review. UK GDPR, Data Protection Act 2018 and Data (Use and Access) Act 2025 named, with ICO registration number. GeoScreen purposes linked to PO39.00. Marketing basis under PECR added. Right to complain to the ICO and 30-day complaint acknowledgement added. Analytics retention updated for cookie-free Plausible. Article references and typing errors corrected; fax numbers removed.

Signed by.

Digitally signed by Tristan Morgan
DN: cn=Tristan Morgan, c=GB, o=Magnum GSI Ltd, email=tristanmorgan@magnumgsi.com
Reason: I am approving this document
Date: 2026.10.31 15:51:07

Tristan Morgan

Director.